REQUIRED DOCUMENTS FOR CONTINUING STUDENTS

FOR ALL STUDENTS

- All necessary information to establish eligibility to the European Economic Area resident and the total of income earned by the student's tax household during the year 2019. As a guide and non-exhaustive: Tax assessment on 2019 income of both parents (only for European Economic Area)
- For Minors (< 18 years old) at the time of registration: a parental authorization and a copy of passport or ID Card of both parents
- Proof of Health Insurance:
  - For students already attached to the French National Health Insurance System, you must provide a copy of your insurance certificate of affiliation (CPAM)
  - For EEA members (except France), you must provide a copy of a European Health Insurance Card, covering the whole duration of the academic year
  - If you are from Québec, you must provide the RAMQ form.
- Proof of payment 2021-2022 of the student life and campus contribution (CVEC)

For students from outside the European Economic Area only

The confirmation of the registration of your VLS-TS Visa or a copy of your French residence permit. For more information regarding visa and residence permit, please read our dedicated pages on our web site.

For scholarship holders

- Proof of scholarship from Higher Education authorities: “attestation conditionnelle du Crous 2021/2022”.
- Proof of Sciences Po scholarship (e-mail/letter from bursaries service)
- Proof of scholarship from the French Government (Campus France), or an official letter from the company that will bear the cost of your tuition fees
PAYMENT OF TUITION FEES

Online payment by credit card (payment in 1 or in several installments)
Check the box corresponding to this option at “step 3 – Payment” of your online registration and make the payment, online, with a credit card

Direct debit (payment in 1 or in several installments)
Only for those with a bank account within the SEPA zone

- Complete the bank account information (RIB) form
- Print, sign, date and upload the authorization mandate and a copy of your bank details (RIB) at “step 5 - Supporting documents”. You must also send the original copy of the mandate by mail at the Registration Office, 9 rue de la chaise 75007 Paris and from August 2021, 13 rue de l’université 75007 Paris.

Bank transfer (payment in 1 installment)

- Download Sciences Po bank details (RIB) and set up a bank transfer. You must indicate the student name, first name and student ID number on the bank transfer.
- Upload the bank transfer receipt at “step 5 - Supporting documents” of the online registration process

Information: All the relevant information on tuition fees is also available on the Sciences Po’s Web Site: http://www.sciencespo.fr/students/en/fees-funding/tuition-fees

Check our FAQ and user guide for the online administrative registration: http://www.sciencespo.fr/students/en/study/handbook/administrative-registration