

# REQUIRED DOCUMENTS FOR CONTINUING STUDENTS

## FOR ALL STUDENTS

- Tax assessment on 2017 income of both parents (only for European Economic Area)
- For Minors (< 18 years old) at the time of registration: a parental authorization and a copy of passport or ID Card of both parents
- Proof of Health Insurance:
  - For students already attached to the French National Health Insurance System, you must provide a copy of your insurance certificate of affiliation (CPAM)
  - For EEA members (except France), you must provide a copy of a European Health Insurance Card, covering the whole duration of the academic year
  - If you are from Québec, you must provide the RAMQ form.
- Proof of payment 2019-2020 of the [student life and campus contribution](#) (CVEC)

## For students from outside the European Economic Area only

The confirmation of the registration of your VLS-TS Visa or a copy of your French residence permit. For more information regarding visa and residence permit, please read [our dedicated pages on our web site](#).

## For scholarship holders

- Proof of scholarship from Higher Education authorities: "attestation conditionnelle du Crous 2019/2020".
- Proof of Sciences Po scholarship (e-mail/letter from bursaries service)
- Proof of scholarship from the French Government (Campus France), or an official letter from the company that will bear the cost of your tuition fees

### PAYMENT OF TUITION FEES

#### Receipt for online payment

Check the box corresponding to this option at “step 3 – Payment” of your online registration and make the payment, online, with a credit card

#### Direct debit (payment in 1 or in 4 installments)

Only for those with a bank account within the SEPA zone

- Complete the bank account information (RIB) form
- Print, sign, date and upload the authorization mandate and a copy of your bank details (RIB) at “step 5 - Supporting documents”. You must also send the original copy of the mandate by mail at the Registration Office, 9 rue de la chaise 75007 Paris

#### Bank transfer (payment in 1 installment)

- Download Sciences Po bank details (RIB) and set up a bank transfer. You must indicate the student name, first name and student ID number on the bank transfer.
- Upload the bank transfer receipt at “step 5 - Supporting documents” of the online registration process

**Information:** All the relevant information on tuition fees is also available on the Sciences Po’s Web Site:

<http://www.sciencespo.fr/students/en/fees-funding/tuition-fees>

Check our videos and user guide for the online administrative registration:

<http://www.sciencespo.fr/students/en/study/handbook/administrative-registration>