

**DOCUMENT(S) TO PROVIDE WHEN OBTAINING EXTERNAL FUNDING
(NOT BEING A DOCTORAL CONTRACT FUNDED BY SCIENCES PO)**

You have been admitted to the doctoral programme subject to the review of the financial conditions for carrying out your research. The Dean of the Doctoral School will assess the conditions of this doctoral funding before 1 September of the current year or before 1 December for CIFRE and COFRA.

Once you have obtained the expected funding¹, you will need to provide the administrative manager of the doctoral programme to which you are attached² with a certificate from the funding organisation (see page 2) containing the following details related to the funding:

- the start date,
- the duration,
- the frequency (monthly, quarterly, annually),
- the gross monthly amount,
- the obligations attached to the funding; these should not represent more than one day of activity per week (except for CIFRE, where the obligations will be assessed on a case-by-case basis),
- the commitment to respect the academic freedom of the doctoral candidate — including the research content, the thesis, and the composition of the defence jury — as well as the institution's [Charters of Ethics](#), [Ethics and Scientific Integrity](#), and [Acceptance of Private Funding](#).

Special case for full-time employees working on research directly related to their employment: they must obtain, in addition to a proof of income, the employer's agreement to allow them the necessary time to carry out their research (availability of at least two days per week).

IMPORTANT: Funding is only possible if the doctoral candidate's research topic is clearly aligned with the mission and strategy of the financing institution.

¹ Funding must neither come from personal resources nor from public or private organisations (foundations, associations, companies, public authorities, international organisations, local authorities, or others, subject to prior approval by the Doctoral School) providing doctoral funding.

² Contact details for the Doctoral School team:

<https://www.sciencespo.fr/ecole-doctorale/en/content/contacts.html>

**CERTIFICATE AS TO AVAILABILITY OF EXTERNAL FUNDING
(NOT BEING A DOCTORAL CONTRACT FUNDED BY SCIENCES PO)
FOR ADMISSION TO A PHD PROGRAMME AT THE INSTITUT D'ETUDES
POLITIQUES DE PARIS (SCIENCES PO)**

Name and address of the organisation awarding the funding:

certifies that (title of civility, first name and surname of the person concerned):

will receive funding for the preparation of her or his doctoral thesis at the Institut d'études politiques de Paris (Sciences Po).

Name of funding: _____

Start date (DD/MM/YYYY): _____

Duration: _____

Periodicity (*Euros gross monthly income, quarterly, annually*): _____

Amount (*Euros gross amount*): _____

Our organization is committed:

- providing funding for a minimum of three years, guaranteeing adequate remuneration conditions,
- ensuring that the obligations related to the funding do not exceed one day of activity per week (excluding CIFRE) and granting the doctoral candidate the necessary time for their research,
- ensuring that the research topic of the doctoral candidate is clearly aligned with the mission and strategy of the organisation,

- respecting their academic freedom regarding their research, thesis, and the composition of their jury, in accordance with Sciences Po Charter of Ethics and the Sciences Po Ethics and Scientific Integrity Charter,
- ensuring that our funds do not come from personal resources, comply with international laws and standards, and adhere to Sciences Po Charter on the acceptance of private funding.

Should the external funding be paid to Sciences Po so that the institution can then disburse it to the doctoral student? YES NO

Signed in *(date, place)*

(Name & Title of Signing Authority)

(stamp of organisation)