

INSTRUCTIONS TO PREPARE THE ELECTRONIC THESIS FOR PRINTING

The electronic thesis must be drafted bearing in mind the production of a printed thesis. It is therefore important to observe the following instructions:

NUMBERING

- begins with the cover page but does not appear on it;
- is continuous and encompasses the appendices, illustrations, tables, bibliography, etc.

THE NUMBER OF PAGES

If the thesis is over 700 pages:

- split the thesis into 2 or more volumes;
- create one file per volume with cover pages and tables of contents if needed;
- number the volumes.

For example, for a thesis including two volumes for the thesis itself and two volumes of appendices, the cover page should note:

- for the 1st volume of the thesis: volume 1;
- for the 2nd volume of the thesis: volume 2;
- for the 1st volume of appendices: volume 3 - Appendices;
- for the 2nd volume of appendices: volume 4 - Appendices.

THE POSITION OF DIFFERENT PARTS OF THE THESIS

The chapter headings, foreword, acknowledgements, table of contents, bibliography, etc. begin on an odd page (that is, on a page located on the right side of the printed thesis).

If this is not the case, a blank page must be added.

Please note that adding one or more pages will change the table of contents.

PRINTING IN BLACK AND WHITE, AND IN COLOR

Theses are printed in black and white.

Some pages may be printed in color if deemed essential to understanding.