

# Internship description - TALIS project

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## The TALIS project

The Directorate for Education and Skills (EDU) is working toward the preparation of and the reporting for the third cycle of OECD Teaching and Learning International Survey ([TALIS](#)). TALIS is the first international survey that provides a voice to teachers and school principals, who complete questionnaires about issues such as the professional development they have received; their teaching beliefs and practices; the assessment of their work and the feedback and recognition they receive; and various other school leadership, management and workplace issues. TALIS relies on teachers' and school leaders' expertise as professionals to describe their work situation as accurately as possible, as well as their experiences in and feelings about their schools and working conditions. It is not an assessment, but a self-reported survey.

Teachers' and principals' answers are then analysed in order to inform education policies that promote the teaching profession and enhance teaching quality. Cross-country analysis of this data allows countries to identify other countries facing similar challenges and to learn from other policy approaches.

TALIS is a periodic survey: after its first two successful cycles in 2008 and 2013, it is implemented again in 2018 in about 50 countries.

EDU is looking for an intern to support the TALIS project, especially for the preparation of the TALIS 2018 International Report.

The selected candidate will work under the supervision of the TALIS project manager, analysts and statisticians performing a wide range of project related tasks, including statistical work, research, analysis and drafting.

## Internship description

### Data preparation and analysis

- Check and clean TALIS 2018 data
- Conduct statistical analysis, including multivariate analysis, of TALIS 2018 data
- Replicate analysis undertaken by other parties, such as analysts or the TALIS international contractor for quality control and production purposes

### Report preparation and drafting

- Prepare tables and charts for TALIS publications
- Check data included in reports prior to their publication
- Conduct review of research literature and/or policies
- Assist TALIS analysts in the drafting of the TALIS 2018 International Report
- Assist with the preparation of presentations featuring TALIS data
- Draft technical notes
- Draft policy notes

### Key competencies

- Excellent command of Microsoft Excel as well as of Stata is essential.
- Very good analytical skills.

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- A commitment to accuracy when working with complex datasets and a proven capacity to identify implausible looking data or results.
- The ability to develop and maintain good working relationships with staff in different directorates of the OECD, member countries and other organizations.
- Strong organizational skills with an ability to work reliably under pressure and manage several tasks simultaneously.
- Ability to work in a multicultural team environment.
- Very good communication skills.
- Excellent knowledge of one of the official languages of the OECD (English and French).

Start date and duration:

- Start date: preferably as soon as possible (October 2018) but internship can start any time during the school year
- Duration: 4 months minimum
- Contribution to living expenses: EUR 702/month
- For more information about internship at the OECD, see:  
<http://www.oecd.org/careers/internshipprogramme.htm>

Application: Please send your CV, motivation letter and a writing sample in English to Noémie Le Donne [noemie.ledonne@oecd.org](mailto:noemie.ledonne@oecd.org)