

CITING SOURCES AND CREATING A BIBLIOGRAPHY

The list of sources that form the basis of your work not only demonstrates the quality of your research or gives further directions to your readers, it also marks your respect for copyright and thereby avoids any risk of plagiarism.

COPYRIGHT

The Berne Convention describes the basis for the international protection of literary and artistic works. It establishes the principle of copyright and authorizes quotation provided several conditions are respected. The two most important conditions consist in limiting the extent of the quotation and fully citing the original work and author.

When directly quoting a source in your work, you must

- 1) place quotation marks around the quoted text,
- 2) cite the author and title of the source in a footnote,
- 3) restrain yourself to a short citation in regard of the original text and don't reproduce it entirely

Attention!

Any paraphrasing of a work – i.e. a reformulation different from the original without alteration of its content – constitutes plagiarism when there is no citation of the original author!

BIBLIOGRAPHY OR REFERENCE LIST

There are several ways to present a list of bibliographical references. Some general international or national (AFNOR) recommendations are available stating standards such as indicating at the end of your work, for each source:

- the author (when known),
- the title,
- the original publication if you are citing a chapter or an article,
- the date,
- the page numbers.

The bibliography is presented in alphabetical order of the names of authors. If it is very long, it can be organized by topics or type of sources. Each heading is organized in alphabetical order by authors.

HERE ARE SOME EXAMPLES

Books

AUTHOR, First Name. Title. Edition. Publication city : publisher, year. Pages.

BOURSIN, Jean-Louis. Comprendre la statistique descriptive. Nouv. éd. Paris : A. Colin, 1991. 168 p.

FITOUSSI, Jean-Paul. Le débat interdit : monnaie, Europe, pauvreté. Paris : Arléa, 1995. 318 p.

HERMET, Guy, BADIE, Bertrand, BIRNBAUM, Pierre et al. Dictionnaire de la science politique et des institutions politiques. Paris : A. Colin, 2000. 287 p.

LAZAR, Marc, WALLER, Michael, COURTOIS, Stéphane. Comrades and brothers : communism and trade unions in Europe. London : Cass, 1991. VIII-204 p.

VERNANT, Jean-Pierre. Entre mythe et politique. Paris : Seuil, 2000. 658 p. (Points. Essais ; 430)

Reports

Insee. Démographie - Population au début du mois - France (inclus Mayotte à partir de 2014). Rapport 001641607. Institut National de la Statistique et des études économiques, 2020 (Séries chronologiques)

Chapters

AUTHOR, First Name. Title of chapter In AUTHOR, First Name. Title of collective book. Publication city : publisher, year. Pages.

HASSENTEUFEL, Patrick. Les automnes infirmiers (1988-1992) : dynamiques d'une mobilisation In FILLIEULE, Olivier dir. Sociologie de la protestation. Paris : l'Harmattan, 1993. p. 93-120

Academic journal articles

AUTHOR, First Name. Title of article. Title of Journal, month year, volume, issue, pages

LECA, Jean. Les 50 ans de la RFSP : une relecture cavalière des débuts. Revue française de science politique, fév.-avr. 2001, vol. LI, n° 1-2, p. 5-17.

SIMEANT, Johanna. Violence d'un répertoire, les sans-papiers de la grève à la faim. Cultures et conflits, print.-été 1993, n° 9-10, p. 315-338.

Thesis

AUTHOR, First Name. Title of thesis. Level. : Disciplin : Town: Institution : Year. Pages.

BRICE, Catherine. La monarchie et la construction de l'identité nationale italienne : 1861-1911. Thèse d'Etat : Histoire : Paris : Institut d'études politiques : 2004. 3 vol.

Films

JAEGGI, Danielle, réal. A l'écoute de la terre : voyage scientifique au centre de la terre [cassette vidéo]. Alcome, 2003. 1 cass. vidéo VHS, 52 min.

Online videos

AUTHOR. Title [video on line]. Publisher, date of publication, update [date of viewing]. Access

Sciences Po. Sciences Po passe le bac : épreuve d'histoire [vidéo en ligne]. YouTube, 12 juin 2017 [vue le 14 juin 2017] <https://www.youtube.com/watch?v=ZvSVkNZzvx4&t>

Electronic sources

Institutional reports

Global WebIndex. COVID-19 level of concern by country worldwide 2020. Statista, 2020 [vue le 1 septembre 2020] <https://www-statista-com.acces-distant.sciencespo.fr/statistics/1109124/covid-concern-level-by-country-worldwide/>

Online articles

RINDE, Erik, ROKKAN, Stein. Toward an International program of research on the handling of conflicts: Introduction. The Journal of conflict resolution [en ligne]. March 1959, vol. 3, n° 1, [consulté le 12 avril 2005], p.1-5. Disponible sur : <http://www.jstor.org>

Websites

AUTEUR. Titre [en ligne]. Nom de l'éditeur, date de publication, date de mise à jour [date de consultation]. Disponibilité et accès

Mémoire des hommes [en ligne], France. Ministère de la défense. 2013 [19/06/2017] <http://www.memoiredeshommes.sga.defense.gouv.fr/>

However, note that certain disciplines have adopted very specific conventions.

You should therefore choose a citation style based on the recommendation of your professor. Once you have selected a citation style, be sure to consistently apply it throughout your work for all your references.