

## My classroom

Printing and basic set-up



## Information & resources

Library resources, digital best practices, technical assistance



## Online Studies

Lectures, interactive programs, language & Office suite courses



## Mobility

Wifi, EDUROAM, Google Docs & Calendar on mobile devices, cloud office



## sciencespo.fr account

## Student/Faculty account



## Managing my term

Registrations, transcripts, training agreements, course evaluation, certificates...

## My account

Password, security email address



## Managing my courses

Attendance, student lists, schedules & classrooms, grades & assessment

## Communicating & sharing

Emails, file sharing, instant messaging



Troubleshooting

**SOS / HELPDESK:**  
[sos@sciencespo.fr](mailto:sos@sciencespo.fr)  
01 45 49 77 99



Click for more details



### My account



**sciencespo.fr account**

**Login:**

**Password:**

**1<sup>st</sup> password** | Random password sent to your security email address

#### Connection link

#### Learn more

Changing my password

<https://scpoaccount.sciences-po.fr/scpoAccount/choixModifGnl?lang=en>

[Online tools website > Mannaging your access](#)

Filling in my security email address

<https://scpoaccount.sciences-po.fr/scpoAccount/choixModifGnl?lang=en>

[Online tools website > Mannaging your access](#)

Control and manage your personal information

<https://scpouseraccount.sciences-po.fr/scpoUserAccount?lang=en>

[Site des outils en ligne > Pour tous > Gérer vos accès](#)



### Communicating & sharing



**sciencespo.fr account**

Login:

Password:

**1<sup>st</sup> password** | Random password sent to your security email address

	Connection link	Learn more
My emails	*GMAIL: <a href="https://mail.google.com">https://mail.google.com</a>	<a href="#">Online tools website &gt; Google Apps</a>
File sharing with my students / teachers	*DRIVE: <a href="https://drive.google.com">https://drive.google.com</a>	<a href="#">Online tools website &gt; Google Apps</a>
Instant messaging with my students / teachers	*GMAIL: <a href="https://mail.google.com">https://mail.google.com</a>	<a href="#">Online tools website &gt; Google Apps</a>

\* To connect to Google Apps, please use your login: **first name.last name@sciencespo.fr**



## Mobility



**sciencespo.fr account**

Login:

Password:

**1<sup>st</sup> password** | Random password sent to your security email address

	Connection link	Learn more
Connecting to Sciences Po WiFi	Peripheral Parameters > Wifi > « SciencesPo-Secure» (then firstname.lastname / password)	<a href="#">Online tools website &gt; Connecting to WiFi</a>
Connecting to Eduroam WiFi	<a href="https://cat.eduroam.org/?idp=1226">https://cat.eduroam.org/?idp=1226</a>	<a href="#">Site des outils en ligne &gt; Eduroam</a>
Google documents on mobile devices	*DRIVE: <a href="https://drive.google.com">https://drive.google.com</a>	<a href="#">Online tools website &gt; Google Apps &gt; Mobile platforms</a>
My courses on my Google Calendar	*CALENDAR: <a href="https://www.google.com/calendar/">https://www.google.com/calendar/</a>	<a href="#">Online tools website &gt; Google Apps &gt; Mobile platforms</a>
Cloud softwares	Cloud Office: <a href="https://cloud.sciences-po.fr">https://cloud.sciences-po.fr</a>	<a href="#">Online tools website &gt; Virtual Office</a>

\* To connect to Google Apps, please use your login: **first name.last name@sciencespo.fr**



### Information & resources



Library resources

Connection link

<http://www.sciencespo.fr/bibliotheque/en>

Learn more

[Bibliothèque website > Services > Tutorials and guides](#)

Digital resources and tool discovery

<http://www.sciencespo.fr/ressources-numeriques/en>

[Online tools website](#)

Technical assistance

Email : [sos@sciencespo.fr](mailto:sos@sciencespo.fr) | HELPDESK INFORMATIQUE  
Tel: 01 45 49 77 99

[Site des outils en ligne Contact the Helpdesk](#)

### sciencespo.fr account

Login:

Password:

1<sup>st</sup> password

Random password sent to your security email address



### My classroom



Printing documents

[Online tools website > printing](#)

Basic set-up

[Online tools website > classroom equipment](#)

**sciencespo.fr account**

**Login:**

**Password:**

**1<sup>st</sup> password** | Random password sent to your security email address

Learn more

To open a session on the computer you will need to use your login followed by « @sciencespo.fr »: `firstname.lastname@sciencespo.fr`, and your password:

**Identifiant:**

**Mot de passe:**



### On line Studies

**sciencespo.fr account**

Login:

Password:

**1<sup>st</sup> password** | Random password sent to your security email address



	Connection link	Learn more
Lectures	MOODLE: <a href="https://moodle.sciences-po.fr/?lang=en">https://moodle.sciences-po.fr/?lang=en</a>	<a href="#">Moodle online troubleshooting</a>
Interactive and pedagogical programmes	E-METHODO: <a href="https://openclassrooms.com/courses?partners=sciences-po">https://openclassrooms.com/courses?partners=sciences-po</a>	<a href="#">Online tools website &gt; student account</a> <a href="#">Online tools website &gt; faculty account</a>
Enriched video archive platform	SAM: <a href="http://www.sam-network.org/?locale=en">http://www.sam-network.org/?locale=en</a>	<a href="#">Online tools website &gt; SAM enriched video archive</a>
Language courses	E-LANGUES: <a href="http://formation.sciences-po.fr/en/node/505">http://formation.sciences-po.fr/en/node/505</a>	<a href="#">Online tools website &gt; E-languages</a>
Office suite self training platform	EFORMATION: <a href="http://eformation.sciences-po.fr/">http://eformation.sciences-po.fr/</a>	<a href="#">Online tools website &gt; E-training for office applications</a>

## ← Managing my term (Students)

**Student/Faculty account**

ID number: Password:

your ID .....

**1<sup>st</sup> password** | Random password sent to your security email address



	Connection link	Learn more
Administrative / Course registration	STUDENT ACCOUNT: <a href="https://scolarite-en.sciences-po.fr">https://scolarite-en.sciences-po.fr</a>	<a href="#">Online tools website &gt; Student Account</a>
Transcripts	STUDENT ACCOUNT: <a href="https://scolarite-en.sciences-po.fr">https://scolarite-en.sciences-po.fr</a>	<a href="#">Online tools website &gt; Student Account</a>
Internships and work agreements	STUDENT ACCOUNT: <a href="https://scolarite-en.sciences-po.fr">https://scolarite-en.sciences-po.fr</a>	<a href="#">Online tools website &gt; Student Account</a>
Course evaluation	STUDENT ACCOUNT: <a href="https://scolarite-en.sciences-po.fr">https://scolarite-en.sciences-po.fr</a>	<a href="#">Online tools website &gt; Student Account</a>
On-campus jobs	STUDENT ACCOUNT: <a href="https://scolarite-en.sciences-po.fr">https://scolarite-en.sciences-po.fr</a>	<a href="#">Online tools website &gt; Student Account</a>
Financial aid and housing	STUDENT ACCOUNT: <a href="https://scolarite-en.sciences-po.fr">https://scolarite-en.sciences-po.fr</a>	<a href="#">Direction des études et de la scolarité website</a> <a href="#">Online tools website &gt; student housing</a>



### ← Managing my courses (Faculty)



#### Student/Faculty account

ID number:  Password:

**1<sup>st</sup> password** | Random password sent to your security email address

	Connection link	Learn more
Student attendance	FACULTY ACCOUNT: <a href="https://scolarite-en.sciences-po.fr/banpr8_EN/twbkwbis.P_WWWLogin">https://scolarite-en.sciences-po.fr/banpr8_EN/twbkwbis.P_WWWLogin</a>	<a href="#">Online tools website &gt; faculty account</a>
Student information (directory and lists)	FACULTY ACCOUNT: <a href="https://scolarite-en.sciences-po.fr/banpr8_EN/twbkwbis.P_WWWLogin">https://scolarite-en.sciences-po.fr/banpr8_EN/twbkwbis.P_WWWLogin</a>	<a href="#">Online tools website &gt; faculty account</a>
Session calendar	FACULTY ACCOUNT: <a href="https://scolarite-en.sciences-po.fr/banpr8_EN/twbkwbis.P_WWWLogin">https://scolarite-en.sciences-po.fr/banpr8_EN/twbkwbis.P_WWWLogin</a>	<a href="#">Online tools website &gt; faculty account</a>
Grades and assessments	FACULTY ACCOUNT: <a href="https://scolarite-en.sciences-po.fr/banpr8_EN/twbkwbis.P_WWWLogin">https://scolarite-en.sciences-po.fr/banpr8_EN/twbkwbis.P_WWWLogin</a>	<a href="#">Online tools website &gt; faculty account</a>